



## SESSION DESCRIPTIONS

Thursday, July 24, 2025

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### PLENARY SESSION #1: 9:45 AM – 10:45 AM

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#### **101: How to Refill Your Cup: Tips on Improving Your Emotional Well-Being**

What can you do to reenergize yourself when you are physically exhausted and emotionally drained? This engaging session will take you on a heartfelt journey toward reclaiming your emotional health during life's toughest times. Through interactive discussions and practical exercises, attendees will explore self-care strategies and learn techniques for managing stress and burnout.

With a focus on positive energy and laughter, attendees will leave inspired, refreshed, and equipped with tools to refill their emotional cups.

Target Audience: General Interest

Presented By: Tammy Moore Morton (Scioto County JFS)

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### PLENARY SESSION #2: 11:00 AM – 12:00 PM

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#### **201: Federal Written Policies**

This session will cover the written policies required under the Uniform Guidance.

Target Audience: Intermediate

Presented By: Teresa Hicks (Ohio Auditor of State)

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### BREAKOUT SESSIONS: 1:00 PM – 2:15 PM

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#### **301: Cost Allocation Plan: Understanding What Makes Up Your Indirect Costs**

What makes up a Cost Allocation Plan? Attending this session will give you better insight on how to read the plan, understand how expenses get allocated, and how activities and allocations for each department/schedule are determined.

Target Audience: General Interest

Presented By: Jill Pop (Maximus US Services Inc.)

## **302: PA Cash & Operations Analysis Tool**

Join us as we explore the PA fund and its many evolving components – mandated share, incentives, ceiling excesses, and more. Want to know your local fund balance? Our new tool makes it easy.

With the PA Cash & Operations Analysis Tool, you can:

- Calculate your available fund balance for local purchases
- Project ceiling excesses
- Analyze draw activity, receipts, and expenditures
- Spot trends, track reimbursements, and identify potential errors

Gain a clearer understanding of your cash flow, what impacts it, and how to effectively explain your balance. Whether you are new to fiscal operations or a seasoned professional, this tool is designed for you.

Target Audience: Introductory, Intermediate

Presented By: Ellen Holt (ODJFS, Bureau of County Finance and Technical Assistance), Tiffany Knight (ODJFS, Bureau of County Finance and Technical Assistance)

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## **BREAKOUT SESSIONS: 2:45 PM – 4:00 PM**

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### **401: IV-D Contracts & Monthly Invoice Completion: Tricks and Tips to Simplify and Streamline the Process**

Feeling overwhelmed with the task of completing your annual IV-D contracts and monthly invoices?

Attend this session to gain knowledge on ways to simplify these tasks and maximize your allowable and reasonable reimbursement.

Target Audience: Introductory, Intermediate

Presented By: Jason Frisbee (ODJFS, Office of Child Support), Jill Popp (Maximus US Services Inc.), Beth Anne Schorr (ODJFS, Office of Child Support), Jennifer Tultz (Summit County CSEA)

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### **402: Understanding Cost Allocation Through CFIS Reports**

Join us as we take a deep dive into cost allocation using CFIS reports. We will explore how full-time equivalents (FTEs), RMS activities, and IV-E eligibility ratios influence the allocation of cost pools across various funding streams.

Follow the full cost allocation journey from assigning and allocating indirect costs to arriving at the final cost objective: distributing costs to federal, state, and local grants.

We will highlight key data points for analysis and help you gain a clearer understanding of each cost shown in the CFIS reports.

Target Audience: Introductory, Intermediate

Presented By: Tasia Blackwell (ODJFS, Bureau of County Finance and Technical Assistance), Tiffany Knight (ODJFS, Bureau of County Finance and Technical Assistance), Tatiana Robinson (ODJFS, Bureau of County Finance and Technical Assistance)

## FRIDAY, JULY 25

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### PLENARY SESSION #3: 9:00 AM – 10:30 AM

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#### **501: Creating Effective Cross-Generational Teams**

This upbeat, fast paced training will address the various characteristics of the current generations in the workplace and how to encourage cohesiveness amongst the various groups. Discussion will center around the ways each worker may bring certain qualities and how best to harness these qualities to form an effectively functioning team.

Attention will be paid to the stereotyping that occurs regarding each generation and how these idealizations can make or break your team if not recognized. Participants will self-assess what part they play as a team member and if they are making a positive impact on their team. Hands-on activities will show participants how to work together as a functioning team, so they may in turn share these same ideals with their assigned units.

Target Audience: General Interest

Presented By: Kelly Hickle-Lentz (Wood County JFS)

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### BREAKOUT SESSIONS: 10:45 AM – 12:00 PM

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#### **601: Procurement: Contracts and Subgrant Compliance (Advanced)**

This session will focus on contract and subgrant compliance from a risk management perspective. This includes the difference between monitoring contracts and subgrants, risk assessment, the pros/cons of various monitoring techniques, balancing monitoring resources, and applied use case discussion.

Target Audience: Intermediate, Advanced

Presented By: John Maynard (SAS Institute)

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#### **602: Fiscal Realities**

This session will cover key financial and operational topics that affect daily decision-making, including:

- Leasing vs. purchasing assets
- Voluntary vs. mandatory depreciation
- Using Random Moment Sampling (RMS) effectively
- Communicating through district director meetings
- Managing subset and budget transfers
- Handling cash draws, interest, and local cash balance spreadsheets

We will also explore how to maximize TANF and PRC program funds, turning to peers for practical solutions, and common challenges faced in the world of JFS fiscal.

Target Audience: Intermediate

Presented By: Heidi Burns (Morgan County JFS), Terri Burns (Summit County JFS), John Folk (Putnam County JFS), Matthew Kurtz (Lorain County JFS)

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## PLENARY SESSION #4: 1:00 PM – 3:00 PM

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### 701: Realistic Monitoring Suggestions for RMS

This session will focus on practical strategies for monitoring your agency’s Random Moment Sampling (RMS) process.

Participants will engage in breakout discussions with peers to share common RMS challenges and explore potential solutions. The ODJFS monitoring team will provide feedback on these approaches and offer additional suggestions for effective monitoring.

We will also review real examples of RMS non-compliance identified during recent county monitoring visits and discuss the technical assistance services available through ODJFS’s monitoring division.

Target Audience: Intermediate

Presented By: Leighann Cook (ODJFS, County Monitoring and Technical Assistance), Levi Hill (ODJFS, County Monitoring and Technical Assistance), Alan Thompson (ODJFS, County Monitoring and Technical Assistance), Lisa White (ODJFS, County Monitoring and Technical Assistance)





## SPEAKER BIOS

**TASIA BLACKWELL** is Senior Financial Analyst for the Bureau of County Finance and Technical Assistance (BCFTA). She has been with BCFTA since August of 2024 and is the Regional Fiscal Supervisor for Region 6. In her role she strives to create strong partnerships with county agencies by providing technical assistance and ensuring they have the tools needed to perform necessary fiscal tasks. She brings with her over 10 years of finance experience obtained in both the private and public sector, a Master of Business Administration with a focus area in financial management, a Bachelor of Science with a focus area in applied (office) management and a certified administrative assistant with multiple office and internet computing core certifications.

**HEIDI BURNS** is the Director of Morgan County Job and Family Services, a quad combined agency. Heidi started at the agency in 2001 as a receptionist and has worked her way to Director through positions as a Receptionist, Account Clerk, Eligibility Referral Specialist, Fiscal Supervisor and has been Director for 5 ½ years.

**TERRI BURNS** was appointed in February 2018 as director of the Summit County Executive's Department of Job and Family Services, a standalone agency with 335 employees, after serving as the agency's Chief Financial Officer. Prior to joining Summit County in 2014, she oversaw the fiscal operations for nine years at the Portage County Department of Job and Family Services, a quadruple combined agency. Terri serves as the chair of the OJFSDA Fiscal Committee and Treasurer of the Autism Society of Greater Akron.

**LEIGHANN COOK** is an Audit Manager at the Ohio Department of Job & Family Services (ODJFS), working in the County Monitoring division of the Bureau of Monitoring & Consulting Services. Leighann has been with ODJFS for 18 years. For the past 12 years she has been the Audit Manager for the BMCS monitoring team which performs monitoring reviews of the county family service agencies primarily in central and southeast Ohio. Leighann received a Bachelor of Arts in Accounting and a Bachelor of Arts in Mathematics from Capital University.

**JOHN FOLK** began his public service in 2002 serving as Fiscal Officer and Business Administrator in three different counties. He was appointed as Director/Fiscal Officer in 2017 and as Director in 2025 in Putnam County where he's currently serving. He has a unique perspective from the operations of several counties from both fiscal and administration and is happy to share that with you.

**JASON FRISBEE** is the Contracts & Fiscal Supervisor for the Office of Child Support. Jason has worked for Ohio's child support program for ten years at both the state and county levels, with his most recent role as a Policy Developer for the Office of Child Support. Jason received a Bachelor of Arts degree from Winthrop University in South Carolina, and he is currently a part-time JD candidate at the University of Dayton School of Law.

**KELLY HICKLE-LENTZ** is the current Operations Administrator for Wood County Job and Family Services where she has held the position for over eight years. This position oversees and manages several agency-wide functions including fiscal, IT, and custodial services. Prior to assuming this position, she worked in children's services for nearly 20 years in a variety of roles, including 18 years as a supervisor. Kelly has also been a member/founding member of several statewide, regional and local committees and task forces as it relates to JFS work. In addition to her public service, Kelly has been a professional trainer for over 15 years. Her experience includes being an OCWTP trainer where she facilitates Supervisor CORE as well as other supervision related topics. This includes sessions on personal and professional teaming, team building, and working with and understanding various generations. She has presented at numerous statewide conferences including the OJFSDA and PCSAO annual conferences as well as others.

**TERESA HICKS** is a Quality Assurance and Technical Specialist in the Center for Audit Excellence Division of the Ohio Auditor of State's Office. She has held various other positions as well in her over 24 years with the Auditor's office, ranging from intern to Assistant Audit III. Teresa's areas of specialty include federal grants, agreed upon procedure engagements, and basic audits. Teresa has a Bachelor of Arts in Accounting from the Bethany College and a Master's Degree in Business Administration from Franciscan University of Steubenville. She is a member of the Central Ohio Chapter of the Association of Government Accountants (AGA) and the AICPA. Teresa is also a member of various National State Auditors Association (NSAA) committees, including the Single Audit Committee.

**LEVI HILL** is an Audit Manager at the Ohio Department of Job & Family Services (ODJFS), working in the County Monitoring division of the Bureau of Monitoring & Consulting Services. Levi has been with ODJFS since 2006. He has been an Audit Manager for the County Monitoring unit since 2012 and served as Audit Supervisor and Auditor before that. Levi received his Bachelor of Science in Business and Accountancy from Miami University.

**ELLEN HOLT** previously worked 8 years for a triple combined county agency before working for ODJFS. She has been with the Bureau of County Finance & Technical Assistance for 15 years. Currently, she is the Section Chief for fiscal policy, the CFIS Help Desk, and the fiscal supervisor and technical assistance team.

**TIFFANY KNIGHT** has been with the Bureau of County Finance & Technical Assistance (BCFTA) as the Region 5 Fiscal Supervisor for the past 8 years. Her previous experience includes time with the Office of Child Support and the Ohio Department of Taxation. As a Fiscal Supervisor, Tiffany happily trains and provides technical assistance in state and federal policy, CFIS processing and reports, and much more in the fiscal world. It was at Franklin University – where she earned a Bachelor of Science in Accounting – that she fell in love with Excel. She especially likes macros and creating graphs. In her time off, Tiffany enjoys boating, traveling, and knitting blankets she'll never finish. She is so happy to be sharing her love of all things fiscal co-presenting at this year's symposium. Flag her down for a chat; she's friendly!

**MATTHEW KURTZ** has worked in the JFS world since 1992. Originally hired as the Chief Financial Officer in Knox County he served there as CFO and Technology Officer until 2009 when he was promoted to Director of the triple combined agency. Matt joined Lorain County JFS as their Assistant Director in March of 2022 and is heavily involved in the financial operation of that metro county.

**JOHN MAYNARD** spent 25 years in state and county government human services and audit. He is a former ODJFS Assistant Deputy Director and ODM Program Integrity Director where he functioned as the Chief Audit Official. John has taught federal grants management in Ohio and healthcare quality and fraud prevention at the national CMS Medicaid Program Integrity Institute. He currently works with SAS Institute on advanced analytics and AI solutions where he is the Global Lead for Social Benefits supporting governments at all levels, private healthcare payers, and health/pharmacy benefits managers around the world. John currently holds CPA, CFE, and AHFI certifications.

**TAMMY MOORE MORTON** is the Director of the Scioto County Department of Job and Family Services in Portsmouth, Ohio. She has over 30 years' experience at the agency, serving in positions of Human Resources, Business Administrator, and Director. Tammy holds a Master's Degree in Business Administration, as well as being a 2024 graduate of the National Association of Counties (NACo) Leadership Academy. In 2023, Tammy was named the Ohio Job and Family Services Director's Association (OJFSDA), Director of the Year. One of Tammy's passions is serving the public and providing support to those in need. She also enjoys presenting and facilitating leadership development trainings and is a professional member of the National Speaker's Association. Tammy demonstrates her core values of kindness, professionalism, and being a hard worker in everything she does, and always approaches life full of faith, with a positive attitude, and a smile.

**JILL POPP** has been with Maximus for 20 years. Her career started when she was hired at Lake County Job and Family Services. She worked there for 7 years where she started in the IT Department to implement Y2K and then transitioned to the Fiscal Department. After her time at JFS, she became employed at Maximus where she started as a consultant and is now the Director of Financial Services. Jill oversees all cost service projects for the states of Ohio and Indiana. This includes city, county, and state agency cost plans as well as several space rental rate agreements and county IV-D cost agreements.

**TATIANA ROBINSON** works within the BCFTA Office of Fiscal and Monitoring Services whose role is a Fiscal Supervisor for Region 3. Tatiana's introduction into ODJFS was becoming a CFIS Help Desk representative in February of 2022. Tatiana assists county agencies with fiscal questions, training, and issues and provides resolutions. Prior to ODJFS, Tatiana worked in corporate finance in the private sector for two major banks. Tatiana received her Master of Business Administration from Franklin University and her bachelor's degree in business administration from Ohio Dominican University.

**BETH ANNE SCHORR** is currently Program Services Bureau Chief for the ODJFS Office of Child Support. Prior to joining the ODJFS in November 2021, Beth Anne began her career in child support at the Warren County Child Support Enforcement Agency in 1995 as an Assistant Prosecuting attorney and served as agency director for 13 years. While at the Warren County CSEA, Beth Anne led her team to use innovative processes and technology to achieve consistent high performance and customer-focused child support service provision. Beth Anne championed intra-county collaboration and service provision as chair of Warren County Criminal Justice Board, as well as through targeted joint initiatives with county JFS, Children's Services, and OhioMeansJobs. She has partnered with the Office of Child Support since 2011 through its Strategic Workgroup initiative and has contributed as a county subject matter expert with the Administrative Rules Workgroup since its inception. Beth Anne graduated from Miami University with a BPh in Interdisciplinary Studies with a focus in Children and Public Policy and obtained her JD at the University of Dayton School of Law. She was admitted to the Ohio bar in 1994.

**ALAN THOMPSON** is the Section Chief for the County Monitoring and Technical Assistance unit within the Bureau of Monitoring and Consulting Services (BMCS). He has been with the Ohio Department of Job and Family Services (ODJFS) since 2006 serving as the Section Chief for the County Monitoring unit since 2011 and as an Audit Manager for three years prior. Alan received his Bachelor of Arts in Accounting and Business Administration from Malone University in Canton, Ohio. He is a Certified Public Accountant (CPA) in Ohio.

**JENNIFER TULTZ**, Summit County CSEA Director, has been with the Summit County Prosecutor's Office since March 1997. She began her career as a child support specialist. She has served as a Supervisor, Compliance Analyst, Finance Director, and became the CSEA Director in November 2008. Jennifer has a Bachelor of Arts in Political Science and International Relations from Kent State University and a Master of Public Administration from the University of Akron. She served as a member of the Executive Board of the Ohio CSEA Directors' Association (OCDA) from 2009 to 2014, serving as President in 2013. She is currently the Ohio Child Support Professionals Association (OCSPA, fka OCDA) Treasurer, a position she has held since November 2019. Jennifer has served as the chair of the OCSPA Fiscal Committee for several years and is also a member of the Association Development Committee, Metro Committee, and Conference Committee. She is also a member of the National Child Support Enforcement Association. She is married to Ed Tultz. They are the proud parents of Penny. Jen, Ed, & Penny enjoy camping, fishing, and traveling the country.

**LISA WHITE** is an Audit Manager at the Ohio Department of Job and Family Services (ODJFS), working in the County Monitoring division of the Bureau of Monitoring and Consulting Services (BMCS). Lisa has been with ODJFS since 2017 serving as the Audit Manager for the BMCS monitoring team which performs monitoring reviews of the county family service agencies in northeastern Ohio. She holds a Master of Public Administration from the Maxine Goodman Levin School of Urban Affairs at Cleveland State University, and a Bachelor of Science in Business Administration from Baldwin Wallace University.